Course Feedback at the Academy of Fine Arts Vienna, IKA

DISCUSSION GUIDE

GENERAL CONDITIONS

- Students participating in the respective course carry out the discussion autonomously.
- The discussion takes place during class.
- Duration of the discussion: 45 min
- 2 persons are selected: the moderator and the minute-taker
- The lecturer is absent during the discussion.

PRINCIPLES

- Fairness, integrity and honesty on the part of all those involved
- Protection of student anonymity: please ensure that the minutes mention no student by name.
- Active participation of all persons present
- Mutual obligation of students to participate in the discussion
- There are no right or wrong answers. What counts is your personal opinion.

WHY DOES THIS DISCUSSION TAKE PLACE??

This discussion is a feedback instrument for students to highlight their lecturers' strengths and weaknesses, and to convey to the latter any wishes for changes or improvements of the respective course.
The aim is not to produce a unanimous opinion or decision carried by all students. A variety of perspectives on a single topic are respected.

MINUTES

The minute-taker is expected to take down **keywords** of the discussion. At the end of the discussion, the minutes are read aloud and all participants are asked to approve their content.
Please send the minutes after the discussion to Astrid Fingerlos/ Quality Management (a.fingerlos@akbild.ac.at) via email, who will forward it to the respective lecturer and co-lecturer.

QUESTIONS FOR STUDENT FEEDBACK

1) When you are thinking of the course or the lecturer:
What do you associate with the course and/or the lecturer? What words come to your mind spontaneously? I would ask each of you to say 1 or 2 key words:
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2) What do you find especially helpful or motivating about the course? What do you like most?
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3) What is not so good about the course and how could this be improved? What would you like to change?
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4) What do you think about this Feedback Round? Does this kind of course and lecturer feedback make any sense to you?
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Thank you for participating in the Feedback Round!