

# A...kademie der bildenden Künste Wien

## PhD Project Agreement

In accordance with § 12 of the curriculum of the PhD in Practice at the Academy of Fine Arts Vienna

### Personal details

Surname (doctoral candidate):	
First Name (doctoral candidate):	
Student Identification Number:	
Date of birth (DD.MM.YYYY):	
Email:	
Telephone number:	

### Information on the PhD project

Curriculum to which the dissertation is assigned:	
Study Identification Number (Studienkennzahl) according to Studienblatt:	
(Working) title of the PhD project:	
Topic:	
Beginning of doctoral study program (academic year):	
Supervisor(s):	

Doctoral candidate and supervisor agree on the following points regarding the realization of the above described PhD project:

1. The realization of the PhD project is based on the project proposal included in the application for the PhD in Practice study program or, if necessary, on a revised proposal.
2. The dissertation and documentation, respectively, of the PhD-project will be written in (e.g. German, English, etc.):
3. The supervisor supports the doctoral candidate through the following activities (e.g. integration in working group XY):

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4. The process of the project will be discussed (frequency, e.g. monthly, etc.):
  
5. The doctoral candidate in agreement with her/his supervisor will take part in the following courses with a minimum of 10 ECTS (or 8 credit hours) which are relevant to the candidate's dissertation or complement the respective candidate's studies in a meaningful way. This agreement will be reviewed every academic year and added as an annex to this PhD-project agreement.<sup>1</sup>
  
6. The following achievements relevant to the PhD candidate's dissertation in the amount of a minimum of 10 ECTS have been planned (attendance of scientific workshops, presentations held at international congresses, the professional organization of scientific events, academic internships, teaching, participation in arts-based research projects and/or artistic and/or scholarly projects etc.):<sup>2</sup>
  
7. The doctoral candidate plans to acquire the following key competences in agreement with her/his supervisor (e.g. academic writing in English etc.):
  
8. The doctoral candidate commits herself/himself to compliance with the code of good (artistic) research practice.

With this PhD project agreement the supervisor commits herself/himself to:

- Be available for the student for a minimum of 1 feedback discussion per semester;
- Support the student with the modification of the proposal, if the work in progress shows that the initially planned project cannot be realized;
- Inform the student about relevant conferences, congresses and exhibitions;
- Assist the student in the publication of the PhD project or other publications.

With this PhD project agreement the doctoral candidate commits herself/himself to:

- Strive for the completion of the dissertation in the agreed time frame;
- Keep appointments with her/his supervisor;
- Report to the supervisor about the progress of the PhD project, especially about delays and disruptions, in the feedback discussions;
- Inform the supervisor immediately should she/he withdraw from the topic or drop out from the study program;
- Present the PhD project at least once in public (e.g. in the context of the "Fantastic Wednesdays", a graduate conference or another conference).

It is recommended to report to the supervisor about the progress of the PhD project annually, especially about relevant results of the last academic year and planned steps for the next academic year. This may be made in written or oral form.

The university body responsible for study matters has to be notified immediately about possible amendments of this agreement.

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<sup>1</sup> According to the curriculum of the PhD in Practice § 9 (1) Z 2 these are e.g. courses on arts-based research theories/methodologies or on techniques/processes/methods in the field of arts-based research

<sup>2</sup> According to the curriculum of the PhD in Practice § 9 (1) Z 3.

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(If necessary):

Date of next appointment for the amendment of the PhD project agreement:

Place, date:	
Signature supervisor:	
Signature doctoral candidate:	

In case of a second supervisor:

Name of the second supervisor:	
Responsibilities of the second supervisor:	

Place, date:	
Signature supervisor:	
Signature second supervisor:	

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## Approval by the Vice-Rector for Art and Teaching

(Doctoral candidate, name, surname):	
The dissertation agreement is:	<input type="radio"/> Approved <input type="radio"/> Not approved
Explanation for rejection:	
Date & Signature:	