

The following position is being advertised at the Academy of Fine Arts Vienna

Exhibition Manager in the Department of Contemporary Exhibitions

This position is offered for 35 hours per week, starting at the earliest possible date.

Under the umbrella term *Exhibit*, the Academy's exhibition department aims to provide teaching staff, students, and alumni with various exhibition practices in its spaces and to enable reflection on exhibiting as a medium. With its program in three exhibition spaces, the exhibition department of the Academy strives to operate at the interface of academic teaching and exhibition practice, as well as the historical art collections. At the same time, it presents the Academy's contemporary production of knowledge and art to the general public.

Areas of responsibility

- development of programmatic concepts for contemporary exhibition practices together with the Vice Rectorate for Art | Teaching
 - coordination of all exhibitions and exhibition-related projects (including responsibility for calls for submissions, contracts, and printed matter) regarding timing (annual planning), budget, and personnel
 - budget preparation and budget control for all exhibitions, including printed matter
 - organization and implementation of exhibition projects in collaboration with the department's team
 - curatorial work
 - coordination of the exhibition department's staff and student staff (art information service)
 - acquisition of cooperations and managing relationships with cooperation partners
 - acquisition of funding and managing relationships with funding bodies
 - interface with teaching (holding workshops, organizing lecture programs, etc.)
 - interface with the Academy's Art Collections as well as coordination with the public relations office
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Conditions of employment

- University or University of Applied Sciences degree (diploma or master's degree) that qualifies for this position
 - several years of experience in project and exhibition management, preferably in the field of art and culture
 - excellent German and English language skills, both written and spoken
 - excellent MS Office skills and social media affinity
 - strong writing skills
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Desired Qualifications

- excellent knowledge and good networking within the Austrian art and culture scene
- structured and responsible work approach
- strong communication and teamwork skills
- gender- and discrimination-critical competence

A...kademie der bildenden Künste Wien

The monthly gross salary according to the collective agreement for university employees in salary group IVa is currently Euro 2.617,1 for 35 hours per week.

Interested parties please apply by 10 August 2023 to: www.akbild.ac.at/jobs

The Academy of Fine Arts Vienna aims to increase the representation of women and strongly encourages applications from qualified women. Furthermore, the Academy strives to create application and working conditions that are as accessible as possible. In this context, the Academy actively supports the application of people with disabilities. Applicants can contact the Human Resources Department or the Academy's disability representatives in advance. Applicants are not entitled to compensation for travel and accommodation expenses incurred in connection with the admission procedure.