

## Access to all locations of the Academy of Fine Arts Vienna

### until June 30th 2020:

All locations of the Academy are accessible **Monday to Friday from 9 am to 5 pm (weekdays only)** for students and employees **under the current safety regulations\***:

- **Wearing a mouth-nose protection is necessary only whenever a minimum distance of 1.5 meters to other people cannot be ensured.**
- shortest possible stay in all public and shared rooms
- limitation of the number of persons present (10 square meters per person)

**No courses with physical presence (seminars and lectures)** will take place on the premises of the Academy until June 30th 2020.

**Working on study projects on specific material as well as research work in the laboratories** can take place in **small groups**. Access to the **workshops, studios and ateliers** is possible, depending on the space available and in accordance with the heads of institute. Shift schedules should ensure that direct contact between students and teaching staff is kept to the necessary minimum.

**Examinations** should continue to take place virtually, wherever possible. In justified exceptional cases, examinations may be held on the premises of the Academy, in compliance with the valid security requirements.

**Admission permits for students** can be requested by the heads of the studios and – after confirmation from the head of the respective institute – can be issued by the rectorate. Therefore the institutes are asked to send a list including the names, location, days and times to [vizerektorin\\_finanzen\\_personal@akbild.ac.at](mailto:vizerektorin_finanzen_personal@akbild.ac.at). Please note that a processing time of 24 hours (on weekdays) is required until the updated lists are available at the main entrance of the particular building.

The gradual **return of the employees to the offices** is possible and can be arranged with the heads of the department and the institute in coordination with the Rectorate – in compliance with current security regulations. Please keep sending the names for the access list to the Vice-Rectorate for Finance | Human Resources | Special Projects.

Please ensure **availability** of all departments and institutes by redirecting calls whenever working from home and deactivating automatic telephone announcements).

**Meetings** of up to ten participants (including external persons) may take place in compliance with current security regulations.

**Business trips** within Austria are permitted. Trips abroad may take place within the framework of the travel recommendations defined by the Foreign Ministry.

### From July 1st 2020 (until further notice):

All locations of the Academy are accessible according to **holiday opening hours** for students and employees **under the current safety regulations\***. Requests for permits are no longer necessary, access controls no longer take place.

Augasse	Monday – Friday	6 am – 8 pm
Karl-Schweighofer-Gasse	Monday – Sunday	7 am – 9 pm
Kurzbauergasse	Monday – Sunday	7 am – 12 am
Lehargasse	Monday – Friday	7:30 am – 11:30 pm
Engerthstraße	Monday – Sunday	24 hours

**All employees return to the offices.** Individual solutions are found for persons with special childcare obligations and members of risk groups (after presentation of a medical certificate).

The **library's** reading rooms and lending service are open. Access is possible via Augasse as well as via the library entrance.

A public **photocopying machine** for Academy members is available at the main entrance of the Augasse building.

The **exhibition room in Eschenbachgasse** is open since June 2nd.

The **Paintings Gallery** in the Theatermuseum will be accessible again from July 1st.

\* At all times the current security requirements announced by the Ministry apply. All information is valid until revoked and only under the condition that the number of infections continues to decrease continuously. (June 15th 2020)