|  |  |
| --- | --- |
| 1. EU passport photo

Notice:35mm wide x 45mm high[www.bmi.gv.at/passbildkriterien](http://www.bmi.gv.at/passbildkriterien) |  |
| 1. 🡹Please sign here!🡹

**Please fill out everything that applies to you.****Please tick everything that applies to you.****Please enter the date in the format DD.MM.YYYY (e.g. 31.12.2022).** |

|  |  |  |  |
| --- | --- | --- | --- |
| Zahl: |  | 1. To be completed by the authority!

(You are not allowed to write anything here!) | [ ]  gesetzlichen Vertreter |
| Abgegeben bei: |  | am: |  | durch:  | [ ]  persönlich |
| Fingerabdrücke von ö. Vertretungsbehörde abgenommen: | [ ]  ja | [ ]  nein | [ ]  Eingabegebühr entrichtet |

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| **Application for a documentation** |
| 1. [ ]  registration certificate (Anmeldebescheinigung)
 |
| 1. [ ]  photo identity card for EEA nationals (Lichtbildausweises für EWR-Bürger)
 |
| 1. [ ]  residence card for relatives of EEA nationals (Aufenthaltskarte)
 |
| 1. [ ]  certificate of permanent residence (Bescheinigung des Daueraufenthalts)
 |
| 1. [ ]  permanent residence card for relatives of EEA nationals (Daueraufenthaltskarte)
 |

|  |
| --- |
| **A. My data** |
| 1. surname(s)
 | 1. first name
 |
|       |       |
| 1. former surnames
 |
|       |
| 1. sex
 |
| [ ]  male [ ]  female [ ]  divers [ ]  inter [ ]  open [ ]  not specified |
| 1. date of birth
 | 1. country of birth
 | 1. place of birth
 |
|       |       |       |
| 1. marital status
 | [ ]  single | [ ]  married/registered partnership (EP) |
| [ ]  divorced/dissolved EP | [ ]  widowed/dissolution of registered partnership by death |
| 1. nationality(s)
 | 1. since
 |
| 1.
 |       |
| 1.
 |       |
| 1. former nationality
 | 1. until
 |
|       |       |
| **current residence** |
| 1. country
 | 1. postal code
 |
|       |       |
| 1. street, house number, door number
 | 1. location
 |
|       |       |
| **contact details** |
| 1. phone number
 | 1. E-mail address
 |
|       |       |
| **authorized representative** |
| *It is important that the authority can send you letters and that you can make statements to the authority. For this purpose, you can give a* ***power of attorney*** *to a person living in Austria (e.g. spouse, relative, friend, etc.). A lawyer does not need a power of attorney.* |
| 1. first name(s)
 | 1. surname(s)
 |
|       |       |
| 1. postal code
 | 1. street, house number, door number
 | 1. location
 |
|       |       |       |
| 1. phone number
 | 1. E-mail address
 |
|       |       |
| **B. My residence in Austria** |
| 1. Residence in Austria since
 |       |
| **Reason for my residence** |  |
| 1. [ ]  Employee
 |  |
| 1. [ ]  Self-employed
 |  |
| 1. [ ]  Private individual / non-employed person
 |  |
| 1. [ ]  Pupil/student (education)
 |  |
| 1. [ ]  Family member
 |
| **If you have checked the box for family member, please enter the data of your family member:** |
| 1. surname(s)
 | 1. first name
 |
|       |       |
| 1. former surnames
 |
|       |
| 1. sex
 |
| [ ]  male [ ]  female [ ]  divers [ ]  inter [ ]  open [ ]  not specified |
| 1. date of birth
 | 1. nationality(s)
 | 1. reference number of the EEA citizen (if known)
 |
|       |       |       |

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| **IMPORTANT**You will find important information (e.g. list of documents to be submitted) in the **information** **sheet**. **Therefore, please read it!** It is **available** at <https://www.bmi.gv.at/312_EN/60a/start.aspx>Please note the **official language** of Austria is **German**. The authority will do its best to communicate in English but for legally binding declarations you will have to use the German language. |
|  |
| C. Closing statement |
| 1. **I have entered all the information correctly.** I have not intentionally misrepresented anything. I am aware that all relevant documents must be presented in person at the time of application. I have provided all the relevant documents I have. **If the authority requests translations**, I have to **provide** them in **German**.

If a document is not in German or English, it is recommended to have my documents translated before applying. Then the authority can work faster.1. **I have to provide my address.** The authority sends all letters to this address. If this address changes, I have to report this to the authority immediately. For example when I move. If the authority is repeatedly unable to deliver a letter to me, it will discontinue my application. Then I will not get a documentation of my right of residence! A documentation is e.g. a registration certificate, residence card or photo ID for EEA citizens.

I can also specify an authorized recipient. The authority then sends my letters to this person. What an authorized recipient is can be found on page 1 under *authorized representative*.**If any of the information on this form changes, I must report this to the authority immediately!** I have to do this in writing. I also have to send all relevant documents.1. **If I provide wrong information or if I don't provide all relevant information, it's possible that I will not get a right of residence! It is also possible that the authority will not extend my right of residence.** This can also happen if I do not follow all points of this closing statement.
2. I am not allowed to marry anyone just to get a right of residence! I am not allowed to enter into a registered partnership with anyone just to get a right of residence! I am not allowed to arrange a marriage or registered partnership for anyone just so that they can get a right of residence.

I am not allowed to adopt anyone just to get a right of residence! No one can adopt me just to get a right of residence. I am not allowed to arrange an adoption just so that someone gets a right of residence.**These marriages, registered partnerships and adoptions are punishable by law!** That means I will be charged. I may have to pay a fine or go to jail.**It is also punishable if I give false information in order to get a right of residence!**1. If I commit an **administrative offense**, I have to pay a **fine of at least 50 Euros and up to 250 Euros.**
* I have to immediately inform the authority if the purpose of my stay changes. I am only allowed to do what is related to the purpose of my stay.
* I have to hand in documentation that is no longer valid to the authority.
* I have to immediately report to the authority if someone has stolen my documentation, if I have lost it or if the documentation has become damaged. I also have to report immediately if my data changes. For example, if I get married and have a different name.
* If my family circumstances change, I have to report this to the authority after one month at the latest. For example, if I get married or get divorced.

 **I am committing an administrative offense if I do not comply with the statements in point 5.****Data protection declaration – General information according to Article 13 GDPR**In accordance with Article 13 of the General Data Protection Regulation (GDPR), we would like to inform you that the personal data you have provided will be processed electronically. You cannot object to this processing. Nor can you request a restriction. This is stated in section 34 Settlement and Residence Act (NAG). Precise information on the processing of your personal data, your rights as a data subject and the right to lodge a complaint with the data protection authority can be found online on the website of the authority responsible for you or the website of the state government.For (planned) residence in:Burgenland <https://www.burgenland.at/themen/datenschutz/> Carinthia [www.ktn.gv.at/Diverses/datenschutz](http://www.ktn.gv.at/Diverses/datenschutz)Lower Austria [www.noe.gv.at/datenschutz](http://www.noe.gv.at/datenschutz)Upper Austria [www.land-oberoesterreich.gv.at/datenschutz.htm](http://www.land-oberoesterreich.gv.at/datenschutz.htm)Salzburg <https://www.salzburg.gv.at/kommunikation/rechtliche-hinweise/datenschutz> Styria <https://www.verwaltung.steiermark.at/cms/ziel/74837495/DE> Tyrol [www.tirol.gv.at/buergerservice/datenschutz/](http://www.tirol.gv.at/buergerservice/datenschutz/)Vorarlberg https://vorarlberg.at/datenschutzVienna <https://www.wien.gv.at/info/datenschutz/>  |

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|       |  |       |  |  |
| Location |  | Date |  | Your signature or signature of your legal representative |

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| Information from the Austrian Business Agency (ABA) |
| The Immigration and Residence Service of the Austrian Business Agency provides free advice on applying for a documentation (§ 20h AuslBG). Further information and contact details are available at [https://immigration-guide.workinaustria.com/](https://immigration-guide.workinaustria.com/%20). | By scanning the QR code with your cell phone camera, you can access the information even faster. |

Fill out only after a request by the authority!

**Confirmation of receipt**

By signing, I confirm that I have received the documentation of my right of residence.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|       |  |       |  |  |
| Location |  | Date |  | Signature |

*Please check as appropriate.* [x]

**School education and professions**

**Completion required only for persons over 14.**

**(The authority needs your data for statistical reasons.)**

|  |
| --- |
| **A. Applicant details** |
|  | Last name  |  | First name  |
| A1 |       | A2 |       |
|  | Sex |  | Date of birth  |
| A3 | [ ]  male [ ]  female [ ]  divers [ ]  inter [ ]  open [ ]  not specified  | A4 |       |
|  | Intended residence in Austria: |
|  | ZIP code |  | City |  | Address  |
| A5 |       | A6 |       | A7 |       |

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| **B. Highest completed school education** |
| B1 | In what country did you complete your highest level of education? |       |
| B2 | How many years did you study in total until your highest degree? |       | years  |
| B3 | Did you complete primary school? | [ ]  yes  | [ ]  no  |
| B4 | Did you complete secondary school? | [ ]  yes | [ ]  no  |
| B5 |  Does your secondary degree include a vocational training? | [ ]  yes | [ ]  no |
| B6 | Does your secondary degree allow you to study at a university? | [ ]  yes | [ ]  no |
| B7 | Do you have a university degree? | [ ]  yes | [ ]  no |
| What is your highest academic degree? |
| B8B9B10B11B12 | [ ]  Doctorate, PhD[ ]  Master's Degree[ ]  Bachelor’s Degree[ ]  Shorter degree[ ]  Not known / no further details |  |

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| --- |
| **C. Field of education** |
| In what field did you complete your highest level of education? (Please only state the major field of your highest education)C1 [ ]  Generic programs and qualificationsC2 [ ]  EducationC3 [ ]  Arts and humanitiesC4 [ ]  Social sciences, journalism and informationC5 [ ]  Business, administration and lawC6 [ ]  Natural sciences, mathematics and statisticsC7 [ ]  Information and Communication Technologies (ICTs)C8 [ ]  Engineering, manufacturing and constructionC9 [ ]  Agriculture, forestry, fisheries and veterinaryHealth and Welfare:C10 [ ]  Medicine incl. dental studiesC11 [ ]  Nursing and midwiferyC12 [ ]  Health (other)C13 [ ]  WelfareC14 [ ]  ServicesC15 [ ]  Not known / no further details |

|  |
| --- |
| **D. In which profession do you work or did you work last?** |
| D1 [ ]  I never workedD2 [ ]  I work/worked**I work as/worked as:**D3 [ ]  Elementary occupationsD4 [ ]  Plant and machine operators, and assemblersD5 [ ]  Craft and related trades workersD6 [ ]  Skilled agricultural, forestry and fishery workersD7 [ ]  Service and sales workersD8 [ ]  Cleric support workersD9 [ ]  Technicians and associate professionalsD10 [ ]  Professionals D11 [ ]  ManagersD12 [ ]  Armed force occupations |