

Information Sheet - Print Card for Students

Every student of the Academy is entitled to a personalized print card.

The Academy gives *you a credit of € 7*, this are 100 pages A4 in black/white.

Conditions for a print card:

- Reported students
- Active students account (AkademieOnline)

How do I get my print card?

- Students register for this service in the office of their institute
- To pick up your print card you need a valid student ID or an official photo identification
- If you lose the card a fee of €25 must be paid to get a new one.
- Damaged cards will be replaced for free
- Credits can be bought at any institute
- The print jobs can be picked up at all integrated Printers (multifunction devices)
- The print jobs must be created as a registered user. The printing as a local user is not possible
- Print jobs remain for 24 hours on the print server, then they are deleted
- Scanning is *free* (you can scan to *email* or *USB*)

Printing and copying costs:

B / W A4	0,07€	1 point
B / W A3	0,14€	2 points
COL A4	0,21€	3 points
COL A3	0,42€	6 points

Please contact the Information Communication Technologies Department (ZID) with any problems or questions at support@akbild.ac.at or 01/58816-1717.