

Assessment of equivalence

In the process of the recognition of exams

The recognition of exams is based on §§ [78](#) and [51](#) Abs 2 Z 1 University Act 2002.

Recognition is only possible if the exams in question are equivalent with the relevant exams in the curriculum. The assessment of equivalence takes place under the statutory provisions of the charter of the Academy of Fine Arts Vienna by the chairperson of the relevant curricula commission. In this regard, courses whose exams are considered for recognition will be compared to the relevant courses in the curricula.

Please note that recognition is only possible, if all original certificates are added to the application form. For documents in a foreign language German or English transcripts are necessary. Please also consider the appropriate regulations with regard to legalization (apostille, full acknowledgement). Information about which regulation is relevant for your home country is available at the [Registrar's Office](#).

The assessment of the equivalence is based on the following criteria:

1) Content of teaching

- The content of teaching has to be equal or at least similar. If the title of the course doesn't give sufficient information about the content, relevant evidence about the content is required from the student (e. g. a description of the content through the course catalogue)
- For the recognition of studio practice the specified characteristics in the curricula must be given and demonstrated. The sum of exams from various different courses cannot be considered equivalent to an exam in studio practice.

(Exception: Fine Arts at the University of the Arts Linz, where the studio practice consists of different courses according to the curriculum.)

Recognition of the sum of several courses as studio practice is also possible in exceptional cases if students complete a semester abroad within the framework of a bilateral exchange program at an art university, which doesn't offer a course comparable to studio practice.)

2) Course type

The course type has to be equal. Except in cases when there is no other possibility, lectures can only be recognized for lectures, practices/ tutorials only for practices/ tutorials etc.

3) Number of hours/credit points

- The number of hours or number of ECTS credit points has to be equal. A deviation with a maximum of 25% can be accepted (i. e. a course exam relevant for 3 semester hours or 3 ECTS can be recognized for a course with 4 semester hours or 4 ECTS).
- For recognition in studio practice a minimum of 12 semester hours or 12 ECTS is required.
- If the certificate doesn't contain the number of hours/credits, these have to be demonstrated in a different form (e. g. through the course catalogue).
- If there is no conversion formula for the number of hours /credit points in the certificate, the student has to demonstrate a conversion formula through other means.

4) Assignment to a subject

- An exam of a course in a scientific/scholarly subject can only be recognized for an exam of a course in a scientific/scholarly subject. The same is true for artistic subjects.
- The recognition of an exam for studio practice can be permitted only if the participation in the relevant course took place within the framework of a study in Fine Arts.

In general an exam will be recognized only for another exam, not for several ones.

But if an exam for a course on artistic techniques with 8 credit hours or 8 ECTS is considered for recognition, it is possible to recognize this exam for 2 courses with exams with 4 semester hours or 4 ECTS. The same goes for courses in a scientific/scholarly subject. It is also possible to recognize 2 courses combined for one course in the Fine Arts curriculum, always under the condition that the equivalence can be demonstrated (see above).

The given grades will be accepted. If there are no grades on the certificate, the exam will be graded with "gut". If the grade „bestanden/teilgenommen“ appears on the certificate, the exam will be graded with „gut“. „Mit Erfolg teilgenommen“ will be graded as „sehr gut“.