

A large orange circle with the words "High risk" written in white, bold, sans-serif font in the center.

UNIVERSITY LIBRARY OF THE ACADEMY OF FINE ARTS VIENNA

Information regarding the operation of the main library (Augasse) and the branch library at the Institute for Education in the Arts (IKL, Karl-Schweighofer-Gasse) from 15 September 2020

Opening hours

Opening hours of the main library (Augasse)

- Monday: 10.00 a.m. – 4.00 p.m.
- Wednesday: 12.00 a.m. – 6.00 p.m.
- Friday: 10.00 a.m. – 4.00 p.m.

Opening hours of the branch library at the Institute for Education in the Arts (IKL, Karl-Schweighofer-Gasse)

- Monday, 10.00 a.m. – 2.00 p.m.

General information

- For the protection of staff and library patrons, it is obligatory to wear a mouth-nose-protection mask when staying in the library premises.
- Users are only allowed to enter individually and are required to disinfect their hands when entering the rooms of the library. To be able to do so, they will be provided with a disinfectant dispenser in the "vestibule" of the entrance area.
- Please leave your contact information for the purpose of contact tracing – forms and entry box are provided in the "vestibule" of the entrance area.
- Only the entrance area of the library is publicly accessible. All other areas that are usually open to the public ("reading zone") remain closed. As a result, the use of course reserves, reading of journal literature etc. as well as scanning, copying, printing and use of bathrooms is still not possible within the rooms of the library.
- Persons who would like to have a library card issued are asked to fill out the master data sheet (available as a PDF form for download on our homepage) in advance and send it, including a scan of the proof of residence ("Meldezettel") and the student or photo ID, to entlehnung@akbild.ac.at.
- Students who require a confirmation that their user account is free of charges still have the option of sending a scan of the relevant form to entlehnung@akbild.ac.at.
- For general inquiries, please contact entlehnung@akbild.ac.at.

Order, reserve, lend & return media

- Requested media can be ordered – as usual – via sejalr.ch. Patron specific ordering and lending quotas remain as before.
- After ordering, the media will always be made available on the next opening day at the following times: from 12 (Mon. & Fri.) and from 2 p.m. (Wed.).
- As usual, ordered media can be picked up at the library's information desk, and identification is done by presenting the library card and reading the corresponding barcode.
- If you need media that cannot be borrowed (e.g. theses & dissertations, journal issues, rare books etc.), please contact entlehnung@akbild.ac.at. In this case we will of course - if possible - try to make the required media available to you in one way or another.

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- If media are returned, they will be quarantined for three days. For this purpose individual lockers in the entrance area of the library continue to serve as "quarantine boxes". Patrons who would like to return items are asked to deposit the media in the respective locker or in our return box (in the foyer of the main building in Augasse). Even if the "check-in" is only made after the quarantine period has expired, no (additional) delay fees will be charged for any "overdue" works.

Electronic journals, "databases" and other information resources

- Licensed electronic resources (eBooks, eJournals, databases) will of course continue to be available to all faculty, staff and students of the Academy - within the campus network or via remote access by using VPN (<https://vpn.akbild.ac.at>).
- An overview of licensed and free electronic journals can be found in our Electronic Journals Library (<http://ezb.uni-regensburg.de/ezeit/fl.phtml?bibid=UABK>), available free and licensed "databases" can be found in our Database Information System (http://dbis.uni-regensburg.de/fachliste.php?bib_id=uabk&lett=l&colors=&ocolors=).
- The search on article level of free and licensed electronic journals and databases works (for the most part) via [se|a|rch](#). Individual databases must be accessed using our database information system and searched using the respective search interface.
- Many other information resources (such as web search engines, academic search engines & academic social networks etc.) as well as tips & tricks for research can be found in the – currently unfortunately only in German available – presentation "(Wissenschaftliches) Recherchieren – Suchstrategien und Informationsressourcen" (https://www.akbild.ac.at/Portal/bibliothek/WissRecherche_200314.pdf).

With kind regards,
Andreas Ferus (on behalf of the library staff)
15.09.2020