

## Information Sheet Print Card for Students

Every student of the Academy is entitled to a personalized print card.

The Academy gives **you a credit of €7**, this are 100 pages A4 in black/white.

### Conditions for a print card:

- Reported students
- Active students account (AkademieOnline)

### How do I get my print card?

- Students register for this service in the office of their institute
- To pick up your print card you need a valid student ID or an official photo identification
- The deposit for the card is **€20.00** and must be paid directly at the pickup
- Damaged cards will be replaced for free
- For lost cards the deposit has to be paid again
- Credits can be bought at any institute
- The print jobs can be picked up at all integrated Printers (multifunction devices)
- The print jobs must be created as a registered user. The printing as a local user is not possible
- Print jobs remain for 24 hours on the print server, then they are deleted
- Scanning is **free** (you can scan to **email** or **USB**)
- If you no longer need your card, your deposit will be refunded at any time.

### Printing and copying costs:

<b>B / W A4</b>	<b>0,07€</b>	<b>1 point</b>
<b>B / W A3</b>	<b>0,14€</b>	<b>2 points</b>
<b>COL A4</b>	<b>0,21€</b>	<b>3 points</b>
<b>COL A3</b>	<b>0,42€</b>	<b>6 points</b>

Please contact the Information Communication Technologies Department (ZID) with any problems or questions at [support@akbild.ac.at](mailto:support@akbild.ac.at) or 01/58816-1717.